

**APPLICATION FOR RESTRICTED CERTIFIED COPY
OF A BIRTH OR DEATH RECORD**

PLEASE REVIEW THE INSTRUCTIONS ON THE BACK BEFORE COMPLETING

1	<p>Registrant Information: Number of copies requested: _____</p> <p><input type="checkbox"/> Birth (\$25.00 per copy) or <input type="checkbox"/> Death (\$21.00 per copy) <u>Please circle one</u></p> <p>Name: _____ <div style="display: flex; justify-content: space-between; width: 100%;"> First Middle Last </div> </p> <p>Date of Birth/Death: _____ City of Birth/Death: _____ <div style="display: flex; justify-content: space-between; width: 100%;"> Month, Day, Year </div> </p> <p>Father's Name: _____ <div style="display: flex; justify-content: space-between; width: 100%;"> First Middle Last </div> </p> <p>Mother's Maiden Name: _____ <div style="display: flex; justify-content: space-between; width: 100%;"> First Middle Last (Maiden) </div> </p>
2	<p>Applicant Information:</p> <p>Name: _____ <div style="display: flex; justify-content: space-between; width: 100%;"> First Middle Last </div> </p> <p>Address: _____ <div style="display: flex; justify-content: space-between; width: 100%;"> Number and Street City State Zip Code </div> </p> <p>Mailing Address: _____ <div style="display: flex; justify-content: space-between; width: 100%;"> If different than above Number and Street City State Zip Code </div> </p> <p>Telephone Number: (____) _____ With Area Code</p>
3	<p>Anyone may obtain a restricted certified copy of a birth or death record. The record is for informational purposes only and may not be used to establish identity. Restricted copies will have across the face of the document the words:</p> <p>“INFORMATIONAL, NOT A VALID DOCUMENT TO ESTABLISH IDENTITY”</p> <p>If you need a certified copy to obtain a driver’s license, passport, or register for insurance coverage you should not use a restricted certified copy of a birth or death record.</p>
4	<p>APPLICANT SIGNATURE: _____ DATE: _____</p> <hr/> <p>Office use only: Receipt # _____ Paper # _____ Date _____</p> <p>Clerk _____ Cash _____ Check# _____ MO# _____ Pick up _____ Mail _____</p>